



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
Tel: 0191 3773658 or 07988283287
Email: clerk@coxhoeparishcouncil.gov.uk

1 February 2022

The Press and Public are very welcome to attend this meeting.

Please note: due to the current Government measures for Covid-19, the Parish Council's risk assessments and the health and safety of all, the Public and the Press will only be able to access this meeting in limited numbers in person.

Note: Measures will be in place to keep everyone present as safe as possible from Covid-19. No one should attend this meeting in person if they have any symptoms of coronavirus or should be self-isolating. All present must maintain social distancing of at least two metres and are to wear a mask or face covering apart from when seated. Instructions from Parish Council Officers should be followed. Those attending are encouraged to have completed a negative lateral flow test before the meeting.

To All Members of the Parish Council

You are hereby summonsed to attend the Ordinary Meeting of Coxhoe Parish Council on **Monday 7 February 2022 at 6.30pm** at Quarrington Hill Community Centre for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 To receive meeting safety information, to agree the willingness to hold the meeting and to note the [Parish Council Public Participation Policy](#)

2 To note apologies

3 To receive declarations of interest in items on the agenda (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

4 To confirm the [minutes of the Ordinary Meeting held on 10 January 2022](#) (enclosed)

5 Public participation

6 To receive the County Councillors' Update

7 To receive Councillors' reports of attendance at meetings and events on behalf of the Parish Council

8 To receive Committee minutes (enclosed)

- a) To receive the draft minutes of the Human Resources Committee Meeting held on 12 January 2022
- b) To receive the draft minutes of the Youth Strategy Group Committee Meeting held on 20 January 2022

9 To approve Parish Council meeting dates for the year 2022 to 23 (enclosed)

10 To consider financial matters (reports enclosed)

- a) Finance Report, Bank Reconciliation and Payment Schedule
- b) Employer costs for January 2022
- c) Budget 2021 to 2022

11 Review of Internal Audit and Appointment of Internal Auditor (report enclosed)

- a) Review of Internal Audit requirements
- b) Appointment of Internal Auditor

12 Review and agreement of Human Resources Advice Provider (report enclosed)

13 To consider tender documents and agree a provider for the Council's Grounds Maintenance Contract 2022 to 2025 (report enclosed)

14 To consider and approve Parish Council Policies (enclosed)

- a) Subject Access Request Policy
- b) Safeguarding Children and Vulnerable Adults Policy
- c) Flag Policy
- d) Code of Conduct

15 Clerk's Report (enclosed)

- a) To consider matters raised by residents
- b) To note training undertaken
- c) To note the resolutions log, activity undertaken and the Clerk's priorities

16 To note Parish Council Youth Provision Report (enclosed)

17 Planning, Correspondence and Consultations Report (enclosed)

- a) To consider any response to the County Council regarding planning applications
 1. [DM/21/04121/FPA](#) 14 Belgrave Court, Coxhoe DH6 4BH
 2. [DM/21/02991/VOC](#) pursuant to [DM/17/03568/FPA](#) Stray Aid, East Pasture Farm, Coxhoe DH6 4EL
 3. [DM/22/00098/FPA](#) 48 Green Crescent, Coxhoe DH6 4BE
 4. [DM/22/00224/FPA](#) Coxhoe Village Hall, Coxhoe DH6 4DB
- 5. To consider any planning applications received after the agenda was issued to be dealt with by the Clerk using delegated authority
- b) To note approved, withdrawn and refused decisions

c) To consider correspondence and a response to consultations
Durham County Council response and presentation on double taxation

d) To note bulletins

18 To consider Land, Buildings and Open Spaces (reports to follow)

a) to agree actions in relation to Quarrington Hill Churchyard

b) to agree actions on land behind the former Gatenby's store

c) to agree expenditure on Coxhoe Village Green maintenance and improvements

d) to agree expenditure on and note the CCTV Policy for Shaun Henderson Community Sports Ground

e) to agree actions and consider a request to purchase land at Prospect Place, Coxhoe

f) to receive a report and agree actions on land around Cornforth Lane

g) to agree activity, expenditure and grant funding at King's Wood, Quarrington Hill

19 Community Reports

To receive a report from Coxhoe History Group

20 To consider items for the agenda of a future meeting

21 To confirm the date and time of next meeting

To confirm the next Ordinary Meeting will be on Monday 7 March 2022 at 6.30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.