



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
Tel: 0191 3773658 or 07988283287
Email: clerk@coxhoeparishcouncil.gov.uk

26 October 2021

The Press and Public are very welcome to attend this meeting.

Please note: due to the current Government measures for Covid-19, the Parish Council's risk assessments and the health and safety of all, the Public and the Press will only be able to access this meeting in limited numbers in person.

Note: Measures will be in place to keep everyone present as safe as possible from Covid-19. No one should attend this meeting in person if they have any symptoms of coronavirus or should be self-isolating. All present must maintain social distancing of at least two metres and are to wear a mask or face covering apart from when seated. Instructions from Parish Council Officers should be followed at all times.

To All Members of the Parish Council

You are hereby summonsed to attend the Ordinary Meeting of Coxhoe Parish Council on **Monday 1 November 2021 at 6.30pm** at Quarrington Hill Community Centre for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 To receive meeting safety information, to agree the willingness to hold the meeting and to note the [Parish Council Public Participation Policy](#)

2 To note apologies

3 To receive declarations of interest in items on the agenda (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

4 To confirm the [minutes of the Ordinary Meeting held on 6 October 2021](#) (enclosed)

5 Public participation

6 To receive the County Councillors' Update

7 To receive Councillors' reports of attendance at meetings and events on behalf of the Parish Council

8 To receive Committee minutes (enclosed)

- a) to receive the draft minutes of the Youth Strategy Group Committee on 16 September 2021
- b) to receive the draft minutes of the Events, Environment and Finance Committee meeting held on 16 September 2021

9 To consider activity in relation to Councillor Vacancies (report enclosed)

- a) To agree that co-option will be undertaken for the vacancy in Quarrington Hill Ward
- b) to agree activity in relation to the Notice of Vacancy in Coxhoe Ward

10 To consider financial matters (reports enclosed)

- a) Finance Report, Bank Reconciliation and Payment Schedule
- b) Employer costs for October 2021
- c) Budget 2021 to 2022
- d) Reserves Policy and process for setting budget and precept for 2022 to 23

11 Clerk's Report (enclosed)

- a) To consider Matters raised by residents
- b) Training
- c) Insurance
- d) Coxhoe Cares
- e) To note activity undertaken and the Clerk's priorities

12 To agree Parish Council policies (report to follow)

To consider the adoption of a Memorial Tree Planting Policy

13 To note Parish Council Youth Provision Report (enclosed)

14 Planning, Correspondence and Consultations Report (enclosed)

- a) To consider planning applications
 - 1. [DM/21/03270/AD](#) Land To The Rear Of Delamere And Lamorna Station Road West Coxhoe DH6 4AS
 - 2. To consider any planning applications received after the agenda was issued to be dealt with by the Clerk using delegated authority
- b) To note approved, withdrawn and refused decisions
- c) To consider correspondence
 - 1. Durham County Council Physical Activity Strategy
 - 2. Durham County Council Leisure Transformation Consultation
- d) To note bulletins
- e) To consider a response to consultations including licensing applications
 - 1. To consider a response to a Department of Transport Draft Order to stop up a section of road by 23 Coronation Terrace, Coxhoe

2. To consider a response to Durham County Council regarding a licensing application for Bear and Bottle, 22 Church Street, Coxhoe

15 To consider Land, Buildings and Open Spaces (reports enclosed and to follow)

- a) to consider a potential electric vehicle charging point in Coxhoe Village Hall car park
- b) to consider permission for a lift and fire escape at Coxhoe Village Hall
- c) CCTV Sports field
- d) to note and agree activity in relation to the Old School Site
- e) to discuss potential development of land adjoining Foundry Row and Prospect Place
- f) to discuss King's Wood and other areas of Quarrington Hill

16 To consider Parish Council events (reports enclosed and to follow)

- a) To consider the Fireworks Display November 2021
- b) To note activity in relation to the Remembrance Ceremony at Coxhoe Village Hall on 14 November 2021
- c) to agree activity in relation to a Christmas Tree light up event

17 To note Community Reports (enclosed)

Coxhoe History Group

18 To consider items for the agenda of a future meeting

19 Date and time of next meeting

To be confirmed at the meeting

20 To consider a resolution that the following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960; at this point of the agenda, if agreed, all members of the press and public would be asked to leave the meeting

21 To note updates and consider resolutions about Parish Council staffing and recruitment (report enclosed)

22 To note advice and consider resolutions in relation to Quarrington Hill Churchyard (report enclosed)

23 To note, and consider resolutions, relating to correspondence and legal advice received by the Parish Council (report enclosed)

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.