



Coxhoe Parish Council  
Coxhoe Village Hall  
Front Street East  
Coxhoe  
Durham  
DH6 4DB  
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## **16 June 2021**

The Press and Public are very welcome to attend this meeting.

**Please note:** due to the current Government measures for Covid-19, the Parish Council's risk assessments and the health and safety of all, the Public and the Press will only be able to access this meeting in limited numbers in person.

**Note:** Measures will be in place to keep everyone present as safe as possible from Covid-19. No one must attend this meeting in person if they have any symptoms of coronavirus or should be self-isolating. All present must maintain social distancing of at least two metres and will be required to wear a mask or face covering. Instructions from Parish Council Officers must be followed at all times.

### **To All Members of the Parish Council**

You are hereby summonsed to attend the Ordinary Meeting of Coxhoe Parish Council on **Wednesday 23 June 2021 at 8.00pm** in the Main Hall of Coxhoe Village Hall for the purpose of transacting the following business:

C Llewelyn  
Claire G Llewelyn  
Clerk to the Council

## **Agenda**

**1 To receive meeting safety information, to agree the willingness to hold the meeting and to note the [Parish Council Public Participation Policy](#)**

**2 To note apologies**

**3 To receive declarations of interest in items on the agenda**

**4 To confirm the minutes of the Annual Meeting of the Council held on 19 May 2021 (enclosed)**

**5 Public participation**

**6 To confirm Annual Governance (enclosed)**

- a) Review effectiveness of internal control including banking facilities and mandates
- b) Receive the Internal audit report

- c) Approve Section 1 (Annual Governance Statement 2020 to 21) of the Annual Return
- d) Approve Section 2 (Accounting Statement 2020 to 21) of the Annual Return

**7 To consider other financial matters** (enclosed)

- a) Finance Report, Bank Reconciliation and Payment Schedule
- b) Budget

**8 To consider any response to Planning Applications** (report enclosed)

To consider any planning applications received to be dealt with by the Clerk using delegated authority

**9 To consider Land, Buildings and Open Spaces** (information to follow)

- a) To consider the Council's position regarding the Old School Site
- b) To consider resolutions about Quarrington Hill Churchyard

**10 To confirm delegation arrangements to the Clerk during continuing pandemic restrictions** (report enclosed)

To consider delegation to the Clerk to ensure the business of the Council continues and policies are updated until such time as activity is ratified at a Council meeting

**11 To agree the date and time of next meeting** (report enclosed)

**12 To consider a resolution that the following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960; at this point of the agenda, if agreed, all members of the press and public would be asked to leave the meeting**

**13 To consider Parish Council staffing arrangements and recruitment** (report to follow)

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.