



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
Tel: 0191 3773658 or 07988283287
Email: clerk@coxhoeparishcouncil.gov.uk

15 February 2023

The Press and Public are very welcome to attend this meeting.

To Members of the Parish Council's Human Resources Committee: Councillors Lowes, Harden, Lavelle, Simpson

You are hereby summonsed to attend a Meeting of the above Committee on **Tuesday 21st February 2023 at 6.00pm in the Parish Room at Coxhoe Village Hall** for the purpose of transacting the following business:

S Taylor
Sophie Taylor
Clerk to the Council

Agenda

1 To note the Parish Council Public Participation Policy

2 To note apologies

3 Declarations of interest in items on the agenda (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

4 To confirm the minutes of the meeting of the Human Resources, Grievance, Disciplinary and Complaints Committee held on 11 July 2022

5 Public Participation

6 Health and Safety

a) Health and Safety update

7 To consider a resolution that the following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960; at this point of the agenda, if agreed, all members of the press and public would be asked to leave the meeting

8 To consider actions relating to staffing

- a) Recruitment and induction
- b) Reports and updates

9 Clerk line management

10 Date and time of next meeting: Wednesday 12 April 2023 6.00pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.