



Coxhoe Parish Council  
Coxhoe Village Hall  
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DH6 4DB  
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## **Ordinary Meeting of Coxhoe Parish Council on Monday 7 November 2022 at 6.30pm in Quarrington Hill Community Centre.**

The Press and Public are very welcome to attend this meeting.

**Please note:** due to the Parish Council's risk assessments and the health and safety of all, the Public and the Press will only be able to access this meeting in limited numbers in person. Measures will be in place to keep everyone present as safe as possible from Covid-19. No one should attend this meeting in person if they have any symptoms and are encouraged to have completed a negative lateral flow test before the meeting. Instructions from Parish Council Officers should be followed.

### **Public Report**

Please use the links throughout the report to access further information and reports. This report follows the agenda for the meeting.

#### **1 To receive [meeting safety information](#), to agree the willingness to hold the meeting, to note Councillors' receipt of reports and to note the [Parish Council Public Participation Policy](#)**

Recommendations:

- (1) note the meeting risk assessment and safety measures.
- (2) agree the willingness of Councillors' present to hold the meeting with the safety measures.
- (3) note that Councillors may receive some reports after the date the agenda is released, and that Councillors can move a motion and can agree to resolve that they have not had sufficient time to read reports or documents and defer to a future meeting.
- (4) note the Public Participation Policy.

#### **2 To note apologies**

**3 To receive declarations of interest in items on the agenda** (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

**4 To confirm the minutes of the [Ordinary Meeting held on 5 October 2022](#) and the [Special Meeting held on 21 October 2022](#)**

## **5 Public participation**

### **6 To receive the County Councillors' Update**

- a) County Councillors' Update
- b) To discuss activity at Coxhoe Park

### **7 To receive Councillors' reports of attendance at meetings and events on behalf of the Parish Council**

### **8 To consider, note and agree financial matters**

- a) Finance Report, Bank Reconciliation and Payment Schedule  
[Finance Report, Bank Reconciliation and Payment Schedule](#)

b) Employer costs for October 2022  
A report will be provided for Councillors.

- c) Budget 2022 to 2023  
[Budget 2022 to 23](#)

d) Five year forward budget and action planning  
Documents will be provided for Councillors.

### **9 To consider matters in the Clerk's Report**

- a) Matters raised by residents
- b) Working Group for Neighbourhood Planning
- c) To consider Parish work on Coxhoe & Area Community Pantry & Foodbank
- d) To note activity related to Parish Councillor vacancies
- e) To note short term planning of Council Officers' work during recruitment
- f) To note activity undertaken and the Clerk's priorities

### **10 To note Parish Council Youth Provision Report**

### **11 Planning, Correspondence and Consultations Report**

[Planning Correspondence and Consultations Report](#)

- a) To consider any response to the County Council regarding planning applications

1. [DM/22/02860/FPA](#) 21 Church Street, Coxhoe DH6 4DD

2. [DM/22/02851/FPA](#) 64 Petterson Dale, Coxhoe DH6 4HA

3. To consider any planning applications received after the agenda was issued to be dealt with by the Clerk using delegated authority

- b) To note approved, withdrawn and refused decisions

- c) To consider correspondence and a response to consultations

1. Safe Durham Partnership: Anti-Social Behaviour Consultation

2. Durham County Council: Licensing Act 2003 Applications received – Seventeen, 17 Church Street, Coxhoe, DH6 4DD

d) To note bulletins

**12 To consider activity and expenditure on Land, Buildings and Open Spaces**

- a) To consider matters and any correspondence relating to Quarrington Hill Churchyard
- b) To note and approve activity, expenditure, paperwork, launch, team and community use and charges at Shaun Henderson Community Sports Ground
- c) To consider actions at Coxhoe Churchyard
- d) To consider small scale Christmas lighting expenditure
- e) To approve activity and receive any update on land adjacent to Cornforth Lane
- f) To consider plans in relation to the Parish Council's land, buildings and open spaces

**13 To consider activity and expenditure on Parish Council events**

- a) Remembrance Ceremonies and Poppy Display
- b) Coxhoe Christmas Tree Light-up Sunday 27 November 2022

**14 To receive Community Reports**

Coxhoe History Group:

[Clarence Board Information](#)

[Annual Programme](#)

[November Poster](#)

**15 To consider items for the agenda of a future meeting**

**16 To confirm the date and time of next meeting**

To confirm the date of the next Ordinary Meeting as Wednesday 7 December at 6.30pm at Coxhoe Village Hall

**17 To consider a resolution that the following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960; at this point of the agenda, if agreed, all members of the press and public would be asked to leave the meeting**

**18 To consider resolutions regarding Parish Council staffing and recruitment**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.