

Main Report: Events, Environment and Finance Meeting

15 November 2021 6.30pm at Coxhoe Village Hall



Public Report

Claire Llewelyn – Clerk and Responsible Finance Officer

Please note: due to the current Government measures for Covid-19, the Parish Council's risk assessments and the health and safety of all, the Public and the Press will only be able to access this meeting in limited numbers in person.

Note: Measures will be in place to keep everyone present as safe as possible from Covid-19. No one should attend this meeting in person if they have any symptoms of coronavirus or should be self-isolating. All present must maintain social distancing of at least two metres and are to wear a mask or face covering apart from when seated. Instructions from Parish Council Officers should be followed at all times.

Public Report

Please use the links throughout the report to access further information and reports. This report follows the agenda for the meeting.

1 To receive meeting safety information, to agree the willingness to hold the meeting and to note the [Parish Council Public Participation Policy](#)

The meeting has been convened using advice and guidance from the Government and National Association of Local Councils (NALC), and following the relevant risk assessments drawn up by the Clerk. Information has been sent to all Councillors by the Clerk about the position all parish and town councils are in, in relation to holding face to face meetings.

The Government did not change or extend the law to hold remote meetings after 6 May 2021. This means that the meetings from now on must be held face to face to be in compliance with the law.

The safety measures include reducing numbers allowed, and using social distancing and masks when moving around. The Parish Council's [risk assessment for face to face meetings is available here](#).

The Clerk will be ultimately responsible for implementing this on behalf of the Parish Council. Councillors should agree that they are satisfied to hold the meeting with the controls in place. Councillors should note that if at any point they are not satisfied, they can decide to stop and adjourn the meeting.

Recommendations:

A) Note the safety measures in the risk assessment and the agreement of Councillors present to hold this meeting while upholding the safety measures and controls implemented by the Clerk.

B) Note the Public Participation Policy.

2 To note apologies

3 To receive declarations of interest in items on the agenda (state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, & the nature of the interest)

4 To confirm the [minutes of the meeting of this Committee held on 16 September 2021](#)

5 Public Participation

6 To receive feedback from community organisations in relation to events

7 To consider and plan for Parish Council events and related activity (reports to follow)

- a) Current advice on events
- b) To review the Fireworks Display held on 6 November 2021 and consider plans for a Display in 2022
- c) To review the Remembrance Ceremony held on 14 November 2021 (report to be tabled) and consider plans to mark Remembrance in Coxhoe Parish in 2022
- d) To make decisions relating to a potential Christmas event 2021
- e) To agree plans for events to mark the Queen's Platinum Jubilee in 2022
- f) To consider activity to mark Pride month 2022

8 To consider the [Council's budget](#)

- a) 2021 to 22
- b) 2022 to 23

9 Update and review of activity in the parish in relation to the environment (reports to follow)

- a) King's Wood
- b) Coxhoe Churchyard
- c) Shaun Henderson Memorial Sports Ground
- d) Tender for Grounds Maintenance 2022
- e) to agree activity in relation to litter picking and the purchase of further litter picking equipment
- f) Review of all Parish Council land and land inspections

10 Date and time of next meeting: Monday 6 December 2021, 6.00pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.