

Assessment year: 2021

<i>Area / Function</i>	<i>Duty</i>	<i>Responsibility</i>	<i>No of risks</i>	<i>Number scored</i>	<i>No of uncontrolled Risks</i>	<i>Your action plan rank</i>
<b>Allotments</b>	Duty to provide allotments. Power to improve and adapt land for allotments, and to let graz	Clerk	20	20	3	<input type="text"/>
<b>Bonfire Celebrations</b>	Powers to provide	Clerk	4	4	3	<input type="text"/>
<b>Car Parks</b>	Powers to provide	Clerk	17	17	3	<input type="text"/>
<b>Cemeteries/Churchyards</b>	Power to provide Power to acquire and maintain	Clerk	19	19	1	<input type="text"/>
<b>Clocks</b>	Power to provide public clocks	Clerk	5	5	0	<input type="text"/>
<b>Code of Conduct</b>	Duty to adopt a code of conduct	Clerk	1	1	0	<input type="text"/>
<b>Commons and Common Pastures</b>	Powers in relation to enclosure, as to regulation and management, and as to providing common pasture	Clerk	12	12	1	<input type="text"/>
<b>Community Centres</b>	Power to provide and equip buildings for use of clubs having athletic, social or educational objectives.	Clerk	8	8	0	<input type="text"/>
<b>Computing</b>	Power to facilitate discharge of any function	Clerk	3	3	3	<input type="text"/>
<b>Council Meetings</b>	Power to meet	Clerk	4	4	0	<input type="text"/>
<b>Council Property and Documents</b>	Duty to disclose documents and to adopt publication scheme	Clerk	3	3	0	<input type="text"/>
<b>Crime Prevention - CCTV</b>	Powers to spend money on crime detection and prevention measures.	Clerk	10	10	1	<input type="text"/>
<b>Data Protection</b>	Duty of Notification and Duty to Disclose (subject access)	Clerk	2	2	1	<input type="text"/>
<b>Employment of Staff</b>	Duty to Appoint	Clerk	8	8	5	<input type="text"/>
<b>Entertainment and the arts</b>	Provision of entertainment and support of the arts	Clerk	17	17	4	<input type="text"/>
<b>Events</b>	Provision of entertainment and support of the arts	Clerk	1	1	1	<input type="text"/>

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<b>Financial Management</b>	Duty to ensure responsibility for financial affairs	Clerk	11	11	2	<input type="text"/>
<b>GDPR</b>	Duty to comply with the regulations.	Clerk	21	21	1	<input type="text"/>
<b>Gifts</b>	Power to accept gifts	Clerk	1	1	1	<input type="text"/>
<b>Land</b>	Power to acquire by agreement, to appropriate, to dispose of land	Clerk	14	14	9	<input type="text"/>
<b>Litter</b>	Power to provide receptacles. Power to take enforcement action against those that litter.	Clerk	7	7	3	<input type="text"/>
<b>Local functions</b>	N/a - Local group to cover any risks not listed in other groups		1	0	0	<input type="text"/>
<b>Meeting of the Council</b>	Duty to meet	Clerk	5	5	0	<input type="text"/>
<b>Newsletters</b>	Power to provide information relating to matters affecting local government	Clerk	8	8	1	<input type="text"/>
<b>Nuisances</b>	Power to deal with offensive ditches	Clerk	1	1	0	<input type="text"/>
<b>Open spaces</b>	Power to acquire land and maintain	Clerk	13	13	4	<input type="text"/>
<b>Planning &amp; Development Control</b>	Rights of consultation	Clerk	1	1	0	<input type="text"/>
<b>Provision of Office Accommodation</b>	Power to provide	Clerk	6	6	2	<input type="text"/>
<b>Provision of Website/Internet Access</b>	Power to provide 'free resource'	Clerk	2	2	0	<input type="text"/>
<b>Public buildings and Village hall</b>	Power to provide buildings for offices and for public meetings and assemblies	Clerk	16	16	3	<input type="text"/>
<b>Shelters &amp; Seats</b>	Power to provide	Clerk	6	6	1	<input type="text"/>
<b>Street/Footway Lighting</b>	Power to light roads and public places	Clerk	8	8	2	<input type="text"/>

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<b>Tourism</b>	Power to encourage tourism to the councils area	Clerk	3	3	1	<input type="text"/>
<b>Town and Country Planning</b>	Right to be notified of planning applications	Clerk	3	3	1	<input type="text"/>
<b>Village Signs</b>	Power to erect (with Highway Authority approval)	Clerk	4	4	2	<input type="text"/>
<b>War memorials</b>	Power to maintain, repair, protect and alter war memorials	Clerk	3	3	2	<input type="text"/>
<b>Web Sites</b>	Power for councils to have their own websites	Clerk	19	19	4	<input type="text"/>
<b>Youth Service</b>	Provision of entertainment and support of the arts	Clerk	2	2	2	<input type="text"/>

Completed by:

*Overall totals/s cores*      **289**      **288**      **67**

Date:

Position:

How to complete:

1. Review each area and the number of uncontrolled risks.
2. Decide which area is at most risk and should be actioned firstly mark this as number one.
3. Repeat on all areas until all uncontrolled areas are allocated.