



**The Minutes of the Meeting of  
Coxhoe Parish Council Youth Strategy Group  
Held on Thursday 30<sup>th</sup> January 2020 at 6.00pm**

Councillors Present: Cllr S Dunn (Chair), Cllr N Brown, Cllr W Lavelle, Cllr K Simpson.

Also present: I Thompson (Senior Youth Worker), C Llewelyn (Parish Clerk).

It was **RESOLVED** that Cllr Dunn would take the Chair.

- Y63. **To note apologies**  
Apologies were received from S Graham, Youth Worker. **RESOLVED** apologies were noted.
- Y64. **Declarations of interest in items on the agenda**  
No interests were declared.
- Y65. **To confirm the minutes of the meeting held on 19<sup>th</sup> September 2019**  
A draft copy of the minutes had been circulated with the agenda. It was **RESOLVED** that the draft minutes be approved, confirmed and signed as an accurate record.
- Y66. **Public Participation**  
No members of the public were present.
- Y67. **Youth Club Action Plan Review**  
The action plan was updated. The following were **RESOLVED**:  
(A) to note that the Clerk has undertaken a further audit of information at the clubs.  
(B) to note that the Senior Youth Worker is updating risk assessments.  
(C) a report to be brought on coaches and sporting activity to March meeting.  
(D) a mission statement to be developed with discussion at March meeting.  
(E) Senior Youth Worker to ensure updated publicity using ideas from young people.  
(F) Youth Workers to provide website information and Chronicle article.  
(G) staff will arrange activities such as the Christmas Party and potentially visits to care homes.  
(H) Cllr Lavelle and the Clerk to update action plan.
- Y68. **Review of Youth Provision**  
Coxhoe  
The Senior Youth Worker had prepared a report of numbers attending the groups. Discussion held over the numbers attending and other potential types of provision. The following were **RESOLVED**:  
(A) Youth staff to continue publicity.  
(B) Staff to look at outreach and detached youth work, considering risk assessment. Quarrington Hill  
Numbers had increased.  
**RESOLVED (C)** Youth staff to review numbers after publicity at Cassop School. Youth Council and Ambassadors  
Covered above.
- Y69. **Programme**  
The Senior Youth Worker circulated the plan of this term's activities. **RESOLVED** the plan is noted.
- Y70. **Staff training**  
The Clerk had circulated a report with details of a training company which can provide the training that staff had requested in relation to dealing with challenges at

the service. The following were **RESOLVED**:

**(A)** the report is noted.

**(B)** the Clerk to arrange a three hour training session for staff at the quoted cost.

**(C)** the Clerk to invite other organisations' Youth staff at a cost of £15 each.

Y71. **Recruitment/Staffing/Volunteers**

The Clerk said that New College is advertising again for volunteers. **RESOLVED** the information is noted.

Y72. **Engagement with Young People including those who are Seldom Heard, Parents and the Community**

Discussed under action plan, **RESOLVED** nothing further to add but to remain on agenda.

Y73. **Youth Budget and Funding**

Grant Applications and funding holiday activities

The Clerk said that the AAP funding bid had been successful and staff are encouraged to book coaches for activities, and updated the Committee on the income from the Clubs. **RESOLVED** the information is noted.

Y61. **Staff Feedback**

Staff feedback was given. The following were **RESOLVED**:

**(A)** Youth Club hoodies can be bought for staff.

**(B)** Cllr N Brown to share details of potential coaches from Durham University.

Y62. **Date and Time of Next Meeting**

Thursday 19<sup>th</sup> March 2020 at 6.00pm at Coxhoe Village Hall.

Meeting closed 8.00pm.

**CERTIFIED AS A TRUE RECORD**

**CHAIR** .....

**DATE** .....