



THE MINUTES OF THE MEETING OF
COXHOE PARISH COUNCIL ENVIRONMENT COMMITTEE
HELD ON MONDAY 19TH NOVEMBER 2018

Councillors Present: C Thirlaway (Chair) S Dunn, B Hepplewhite, K Pounder, K Simpson, J Smith.

Also present: C Llewelyn (Clerk).

One member of the public was present for part of the meeting.

E9 TO RECEIVE APOLOGIES AND TO APPROVE REASONS FOR ABSENCE

Apologies were received from Cllr Simpson. **RESOLVED** apologies were received and approved.

E10 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations of interest were received.

E11 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 15TH OCTOBER 2018

The minutes of the meeting had been circulated with the agenda. It was **RESOLVED** that the minutes be approved, confirmed and signed as an accurate record.

E12 PUBLIC PARTICIPATION

No members of the public were present at this point.

E13 ENVIRONMENT COMMITTEE TERMS OF REFERENCE

The Clerk had circulated a draft document and some examples from other Parish Councils. Cllr Dunn proposed accepting the draft Terms of Reference. Members **RESOLVED (A)** to approve the draft Terms of Reference for the Clerk to present to the next full Council meeting. Cllr Smith proposed that the Council would benefit from delegating more powers to committees; **RESOLVED (B)** this to be discussed at the next AGM.

E14 REVIEW OF PARISH COUNCIL LAND OWNERSHIP AND LEASE ARRANGEMENTS

The Clerk has not yet obtained the lease for St Mary's Churchyard. Members **RESOLVED (A)** Cllr Dunn to ask about this alongside queries he is making about the cricket field. Members discussed land at Prospect Place in Coxhoe and **RESOLVED (B)** to place this on the agenda for the next full Council meeting.

E6 UPDATE AND REVIEW OF ACTIVITY IN THE PARISH IN RELATION TO THE ENVIRONMENT

Cricket Ground

Cllr Dunn had spoken to the builder but said he is still to make progress on other actions. The Clerk advised that two more quotes have been received for asbestos removal.

St Mary's Churchyard

Cllr Dunn and the Clerk advised they will chase up with DCC about the path. Cllr Hepplewhite said she would like to see the panels replaced and that funding opportunities are likely to be available.

Parking Update

Cllr Dunn and the Clerk advised they will chase up with DCC.

Villages' Appearance and Cleanliness

Cllr Dunn said he has spoken to County Durham Homes about the stones, trees at Belle Vue roundabout and has arranged for a grit bin to be placed at the bottom of Belle Vue. Cllr Smith

suggested trees would be best at the bottom of the street by the planter. Cllr Dunn said he has chased up about a licence for the sculpture at Hawthorn Crescent. Cllr Thirlaway said he is making further enquiries about the former Co-op site.

Village Greens' Power Supplies

This was covered in the extraordinary meeting earlier this evening.

Wildflower Planting

The Clerk advised the Grounds Maintenance Contractor has sown the seeds. Cllr Dunn said that the DCC Officer needs a plan of the sown areas to avoid using weed killer and he will provide this.

The resident raised grass cutting at Quarrington Hill Butcher's Field and the park; Cllr Dunn said he will report this to DCC. The resident said the hedge is not being cut by the chicane on the allotment road. Cllr Dunn said he will investigate who is responsible for this.

Members **RESOLVED** the information on activity in relation to the environment is noted.

E7 **GROUND MAINTENANCE CONTRACT**

The Clerk had prepared a schedule for the tender process. Members **RESOLVED (A)** documents are to be discussed and agreed at the December and January Council meetings; the tender process will begin immediately after the January meeting with responses to be received by 12pm on 30th January; the successful contractor will be agreed at the 6th February meeting. Members **RESOLVED (B)** the quotes are to be requested as a menu or potential tasks or areas and not as a whole contract.

E8 **DATE AND TIME OF NEXT MEETING**

The next meeting is Monday 19th November at 6.00pm in the Parish Room, Coxhoe Village Hall.

The meeting closed at 6.40pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....