



**Coxhoe Community Partnership
Coxhoe Village Hall
Wednesday 28th January 2015: 7.00pm
Minutes**

Present:

Ian Forster (Chair), Margaret Forster, Eric Pratt, Ron Mayo, Cllr Maria Plews, Wendy Lavelle, Barbara Hepplewhite, Stuart Dunn and John Hepplewhite.

The Chair welcomed everyone to the meeting and wished them a happy new year.

1 Apologies for absence

- None

2 Minutes of previous meeting (circulated with agenda) accuracy and matters arising

- Accepted as true record and was authorised for display on the website.

Governance

3 Chairman and Treasurers Reports

- Constitutional matters – No issues to report
- The monthly treasurer's report was presented to the meeting. The treasurer advises that the tracker account had now been closed and other than a small amount of interest the only other transaction was receipt of the display board grant monies. The report was agreed. The Chair reminded the partnership that the resources of the partnership were virtually totally committed and in the next year the partnership needed to secure income for it to remain in place.
- The Chair indicated that it was unclear whether the Partnership need to do any work on the new SORP requirements for charities following an email from the commission received earlier that day.
- The Chair presented the Quarterly Report January 2015 and highlighted the boom in use of the website in the last quarter
- The date of Annual General Meeting was agreed for April 29th 2015.

4 Parish Plan

- The formal review of progress on the PP2 had now been approved by the Parish Council and was now displayed on the website.

- The chair advised the partnership of some work he had done on a couple of the PP2 actions in respect of a Keep Coxhoe Clean Campaign, explaining the aims and content including a new web page and logo. This tied in with the Parish Councils dog dirt leaflets and the recent DCC fly tipping campaigns. Stuart added that the Parish were to participate in a CCTV project as well as supplementing dog bins in the village. It was agreed that an article would be placed in the Chronicle advertising the launch of the campaign which would be an on going one. Stuart agreed to ensure there was an agenda item on the February meeting of the Parish Council to ensure PC endorsement.
- Stuart presented in detail on recent meetings in respect of potential closure of Cornforth Lane following a walkabout in the village with County Highway officials and Member meeting engagement. Two thirds of residents are in favour of closure and a third against. The survey in the summer had shown that 95 vehicles a day had been abusing the no entry arrangements. The County Council is looking at potential solutions before holding a meeting which is now likely to take place in February. The walkabout included issues at the Post Office and the Grove and the County are also looking at potential solutions to those. Stuart also confirmed that the County were looking at front street parking restrictions.
- Barbara raised Village Hall concerns about the lack of progress with the Co-op in respect of the joining of the car parks. The Village Hall Association is increasingly concerned about lack of car parking adjacent the hall and the amount used by co-op visitors. There was significant discussion on the problems that currently exist and potential solutions. It was agreed that Stuart would raise the issue once again with the Co-op. Should no progress be made within two months the Partnership would consider writing to the Co-op to encourage a resolution.
- In respect of the untidy Land and Buildings in the village the Chair reported that no further correspondence had been received from the planners and it was agreed that the Chair would raise it again and ask at least for some improvement of the curtilage suggested at previous meeting (Coxhoe Action Plan C59).
- The Chair advised of the visual progress presentation the chair had produced for display in the Parish Council offices as a result of the issue previously been raised at a Partnership meeting. The Chair showed an example on screen. This was supported and it was agreed to ask the Parish Council to display this in the Council offices. Stuart indicated that it could be looped and displayed electronically where possible. There was a discussion on the value of the Parish Council advising the community about progress in the form of a four page spread within a future edition of the Coxhoe Chronicle. Ron felt that if this would be done it would have a better impact if printed in colour and this view was supported by those present. It was agreed that the Chair would write to the Parish on behalf of the Partnership and request that the Parish Council consider a full colour, glossy PP2 progress supplement in a future edition of the Chronicle.

Priority 1: Working to implement current projects

5 Village Green Improvement Project (PP2 Coxhoe Action Plan C58)

- The Chair advised that the exhibition would come to a close at the end of January although he was unaware of response rates. John indicated that he had completed a questionnaire.
- Stuart indicated that the title deed for the wheel had now been received and S106 monies had now been authorised. The Clerk had also met with Grace to look at potential grant sources and noted that there was still too much capital for a successful Heritage Lottery submission.
- It was agreed that a Village Green improvement Project Working Group would form part of the next Partnership meeting where Grace could be asked to summarise on line responses and the Group could consider future action.

6 Village Signage (PP2 Coxhoe Action Plan C57)

- The Chair reported the response of the school to the Partnerships previous decision. It was agreed that the Chair would supply Stuart with a copy of the exchange of e-mails and he would consider raising the issue with the headmaster.

Priority 2: Working with the Youth Room to improve youth engagement (PP2 Policy 5, Coxhoe Action Plan C5/C6/C23-25)

7 Youth Partnership Agreement

- Wendy reported that the Grant application had been successful so the project was going to happen. Stuart advised that the additional funds had been agreed in the Council budget. This good news was welcomed well done to all concerned.
- It was agreed that Wendy would do a front page article for the chronicle and give Ian some bullet points so he could develop something on the website.

Priority 3: Working in Partnership to improve Coxhoe Park (PP2 Coxhoe Action Plan C63)

8 How we can take Coxhoe Park forward

- Maria advised that she had been requested to undertake additional work on the proposed DCC report prior to it going to DCC Cabinet. This work is still in progress.

Priority 4: Working with the Village Hall to secure a sustainable future PP2 Policy 4, Coxhoe Action Plan C9-11)

9 Village Hall Update and Partnership matters

- Barbara reported generally positive progress on the Village Hall.
- Biffa Grant queries had been answered so a decision is now awaited
- The Village Hall was about to launch public PC availability having had fire wall issues addressed and a policy prepared.
- The Village Hall had lost its IT expert so the website was not being kept up to date. Ian agreed to have a look at the web management system to see if he could take it on or if necessary source a revised website.

Other Issues

10 FliC Update (Coxhoe Action Plan C1-C4)

- Wendy provided a positive report on the success of the festive period. The Centre was on course to reflect a positive financial situation.
- The Centre had undertaken a strategic planning day to plan for the future.
- The Partnership congratulated those involved in the Centre and Village Hall for their excellent work in saving these important community resources.

11 Coxhoe Chronicle March Edition

- It was reported that a call for articles had been made that day.
- Barbara advised that the Clerk was taking over a lot of the leg work in organising the production of the Chronicle to help her concentrate on the editorial responsibilities and this was welcomed by the Partnership.
- Barbara was thanked by the chair for the hard work in getting the December out on time bearing in mind particularly tight deadlines

12 Development Proposals in and around Village (PP2 Housing Policies)

- Station Road – position unknown
- Bogma Farm – progress delayed as a result of access negotiations, school contributions and affordable housing requirements
- Parkside - refused
- The Limes - Withdrawn
- The Pottery

13 Any other business:

- Grant Award for Display Boards had now been received. It was agreed that Ian and Barbara would meet as soon as possible with a view to implementation.
- John circulated drafts of new limestone landscape walk leaflets near Coxhoe which were welcomed by the Partnership.
- John shared a schedule of Coxhoe History Group events during the year. Ian confirmed that these were all in the latest edition of the Coxhoe Community Calendar.
- Stuart advised that tip had now been closed and progress was being made in respect of capping. There were initial environmental implications of this. The PC had been invited to the tip on 12th February to see what was happening and Partnership members were also invited.

14 Date of next meeting

- 25th March 2015.

