



Coxhoe Parish Council

Provision of Seating Policy

Adopted by the Council: July 2018

Review Date: July 2020

Coxhoe Parish Council will provide seating within the Parish subject to the following guidelines:

Donations from members of the public (e.g. memorial benches)

Guiding principle: All donations must be fully funded by the donor and not incur future financial liability to Coxhoe Parish Council (the manufacturer's guidance on length of useful life will form the basis of future cost estimation).

1. Proposals for donations of seating must be for a specific and identified area within the Parish and be made to the Parish Clerk. The Parish Council will consider the suitability of locations for such requests. Where practicable, community views will be taken on board.
2. The style of any seating installed will normally be in line with styles in use in the Parish at the time of the donation (subject to availability).
3. Memorial wording/plaques will be of uniform style across the Parish and wording must be submitted to Coxhoe Parish Council for agreement in advance.
4. Expected usage and susceptibility to vandalism/anti-social gatherings will be considered.
5. The Parish Council will not be responsible for replacement of the seat if it becomes damaged or vandalised. The Parish Council will make efforts to contact and notify the donor if a seat needs to be removed. Memorial plaques where ever possible will be returned to the family if/and when the seat is no longer fit for purpose. It is the responsibility of the donor to keep the Parish Council informed of their contact details.
6. If a request for seating is refused, the Parish Council will suggest the donor considers supporting other projects in the Parish such as planting bulbs or a memorial tree.

General Seating/Requests for Seating

Guiding principle: All seating provision will be considered from a cost/benefit point of view with due consideration of future financial liability to Coxhoe Parish Council (the manufacturer's guidance on length of useful life will form the basis of future cost estimation).

1. Requests for seating from Parishioners must be for a specific and identified area within Coxhoe Parish Council and be made to the Parish Clerk.
2. The style of any seating installed will normally be in line with styles in use in the Parish at the time of installation (subject to availability).
3. Expected usage and susceptibility to vandalism/anti-social gatherings will be considered.
4. At review time the continued provision of seating will be subject to a cost/benefit analysis and provision may be discontinued.
5. Due consideration will be given to providing seating across the entire Parish but past/future usage will also be considered.
7. Coxhoe Parish Council will make the final decision in all cases.